



WFGA TOURNAMENT GUIDE

The WFGA Tournament Guide is a tool that ensures consistency in how WFGA tournaments are being played. It is also a helping hand for organizers, providing you an overview of what needs to be done and what is expected of you.

Please stay within the boundaries described in this guide and communicate questions and preparations with the WFGA board member who is assigned to the tournament as your aide.

PREPARATION WORK

A tournament registration closes Sunday before the tournament at 23.59. The WFGA advises that the following work has been done before this deadline.

- ✓ Prices/Trophies must be bought for all 7 WFGA categories that have more than 3 participants:
 - Men Single
 - Men Double
 - Men +55
 - Women Single
 - Women Double
 - Women +55
 - Junior

The WFGA suggests a trophy for the winner and something smaller for 2nd and 3rd place.

Champagne is a tradition for the men's and women's single podiums.

If there are less than 3 participants for a category, the category is cancelled. The organisation can let the players play for fun, but there will be no podium or ranking points available for the remaining players in this category. If a Juniors category is cancelled, the remaining Juniors are allowed to participate in the Men/Women category.

- ✓ (Optionable) The local/national newspaper/TV station can be contacted at least a month in advance for promotion of the tournament in the local area and publicity during and after the tournament.



- ✓ Announce WFGA Standard Schedule for the players at the opening of registration.

WFGA Standard Schedule for National Opens:

- **Thursday:** Free Practise
- **Thursday Evening:** Opening Dinner (Optional)
- **Friday-Sunday:** Single & Double Tournament
- **Sunday Evening:** Award Ceremony

(Standard schedule might differ at World Championships and Matchplay Championships)

DETAILED TOURNAMENT SCHEDULE

- ✓ The detailed schedule must be announced as quickly as possible after the registration is closed.

WFGA standard detailed schedule for National Opens:

- **Thursday:** Free Practise
- **Thursday Evening:** Opening Dinner (Optional)
- **Friday:** 2-3 rounds double
- **Saturday:** 2 rounds single
- **Sunday:** 2 rounds single (A cut for the 3rd or 4th round if needed)
- **Sunday evening:** Award ceremony

Add tee times, side events, meals, rules briefings, player registration etc.

(Standard detailed schedule might differ at World Championships and Matchplay Championships)

You are allowed to change the standard detailed schedule but must stay within these boundaries:

- ✓ Minimum 2 rounds of doubles must be played.
- ✓ Minimum 4 rounds of singles must be played.
- ✓ The rounds can be played with “shotgun starts” or start by turn from the first lane.
- ✓ The final round of any category must be played by turn from the first lane, and by best score teeing out last.
- ✓ A flight cannot consist of more than 4 players or less than 2.

The WFGA advises:

- ✓ If possible, 3 rounds of doubles should be played.
- ✓ We advise that all players should be able to play at least 3 rounds single. We want to avoid a cut for the 3rd round if possible. A cut for the 4th round is always possible.
- ✓ We advise only to have 3 players in a flight, unless it fits better with 4 due to shotgun starts. Please discuss the tournament schedule with the assigned tournament administrator.

COURSE SPECIFICATIONS

At least 24 hours before the tournament starts, the following points should be announced and clarified for the players so they can practise in accordance with the conditions set for the tournament. This is done in coordination with the WFGA board member who is assigned to the tournament:

- The playoff lanes must be settled. A playoff is played on 3 different lanes, and the winner is the one with the lowest score after finishing all 3 lanes. In case of a draw, the playoff continues as a sudden death one lane at the time until a winner is found. Sudden death starts from the first playoff lane.
- The presence of immovable obstructions on the course.
- (Optionable) If the course is not a good option for playing with “out of bounds” when the ball ends up on another lane or has crossed another lane, the tournament administration can have this rule annulled for the tournament.
- Any lane description that conflicts with the general rules must be published for the players if it is to be played as so. Otherwise, the general rules are still valid.
- Any boundaries that determine that a ball is outside the course must be announced for the players.
- In case of any peculiarities on the course that demands the use of local rules, those rules must be announced for the players.

RULING ON THE COURSE AND SCORING:

All rulings must be done in accordance with the official footballgolf rules by the WFGA.

- The referee is in charge of all rulings on the course and authorized to decide any disputes during the tournament. If the referee is not present, the tournament administrator can step in.
- The tournament administrator is in charge of the scoring being recorded correctly in case of any disputes. If the tournament administrator is not present, the referee can step in.

OTHER TASKS

THE ORGANIZER

- The tournament organizer and administrator must together publish all starting times on gScore for the players to see. Draws should be done Monday-Wednesday before the tournament.
- The Organizer is in charge of the scorecards to be handed out with the necessary codes for the gscore application or to print out the codes and make them visible for the players.
- The tournament organizer is in charge of special circumstances on the lanes to be played. The maximum number of kicks on a lane and the design can be changed if necessary and the administrator is responsible. This can be done in consultation with the assigned WFGA board member and cannot be done during an active tournament round. All changes must be announced for all players before they start the next round.
- The tournament organizer is responsible for the players safety during play. In case of dangerous weather or other reasons to stop playing, the round must be suspended with a loud signal for all players to hear. The decision to suspend a round should be done in consultation with the assigned WFGA board member if present at the time of need. A resumption of play must again be signalled with a loud signal for all players to hear.

THE TOURNAMENT ADMINISTRATOR

- A WFGA tournament administrator will be assigned for all tournaments.

THE COURSE OWNER

- Must cut the grass and keep the course in tournament conditions.
- Make sure that a ball cannot get stuck in or damaged by any obstacles at the lanes.
- Have the necessary toilet facilities available.
- Have small catering available for players. (Clean drinking water at minimum)